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Board of Trustees

1-11-2008

January 11, 2008 Meeting Minutes

Shawnee State University

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**SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES**

**Meeting Minutes
January 11, 2008**

Chairperson Howard Harcha called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F). Mr. Harcha said on behalf of the Board of Trustees he wanted to thank the President and other University staff for their efforts in preparing for the groundbreaking ceremony for the expansion of the University Center.

Roll Call

Members Present: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds and Mr. Warren

Members Absent: Dr. Ball, Ms. Seif and Mr. Campbell

Approval of the January 11, 2008 Agenda

Mr. Warren moved and Mr. Lodwick seconded a motion to approve the January 11, 2008 agenda. Without discussion, the Board unanimously approved said agenda.

Approval of the November 16, 2007 Board Meeting Minutes

Mr. Mooney moved and Mr. McCoy seconded a motion to approve the November 16, 2007 Board meeting minutes. Without discussion, the Board unanimously approved said minutes.

President's Report

Before beginning her report, Dr. Morris asked the Board if anyone had any questions or concerns concerning the whitepaper that Mr. Bob Trusz prepared and that was mailed to the Board with their other materials for this meeting. She said Mr. Trusz had done a good job presenting enrollment management. She also said that retention is an area that the University is working on. Mr. Harcha asked about elongated periods of time a student can select a major. Mr. Trusz explained that on the quarter calendar, students declared a major by the 45th quarter hour, or within one year. He said that under the semester system, students should declare a major by the 60th semester hour, which corresponds to the end of the second year.

Dr. Morris summarized the written report that she submitted to the Board and is made a part of these minutes.

Committee Reports

Academic Affairs Committee – Mr. Jim Warren

Mr. Warren reported on behalf of the Academic and Student Affairs Committee and said the committee had four action items. Mr. Warren stated that since the Academic and Student Affairs Committee did not have a quorum present at their committee meeting, he would be presenting the action items to the full Board for their approval.

Mr. Warren said the Academic and Student Affairs Committee forwarded Resolution ASA01-08, Honoring the Fall Sports Teams and Individual Athletes. Mr. Warren moved and Ms. Reynolds seconded a motion to approve Resolution ASA01-08

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Warren said the Academic and Student Affairs Committee forwarded Resolution ASA02-08, Approval of the 2008-2009 Academic Calendar. Mr. Warren stated Dr. Dave Todt, Interim Provost, presented the 2008-2009 Academic Calendar which had been developed and reviewed by the Calendar Advisory Committee and approved by the Interim Provost and the President, to the Committee. Mr. Warren moved and Mr. McCoy seconded a motion to approve Resolution ASA02-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Ms. Reynolds said she had some concerns about actual criteria for granting Professor Emeritus status and asked that the next two resolutions, Resolution ASA03-08, Approval of Mr. Gary Gemmer, Professor Emeritus and Resolution ASA04-08, Approval of Dr. Edward C. Miner, Sr., Professor Emeritus, be tabled until further review. Ms. Reynolds moved and Mr. Lodwick seconded a motion to table said resolutions.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. Warren reported on the Academic and Student Affairs Committee informational items.

Mr. Warren reported that Dr. Mattie Burton, Chair, Department of Nursing, reported on recent department activities, including the open house to be held on February 14 and 15 for the SOMC/SSU Simulation Lab located on the SOMC East Campus.

Mr. Warren stated that Ms. Casey Smith, President of the Student Programming Board, reported on the activities of the Student Government.

Mr. Warren stated that Mr. Randall Warman, Director, Student Activities, reported on the Spring Semester housing occupancy. Mr. Warman reported that there are 552 students living on campus and that occupancy percentage for Campus View was 89.3 percent.

Mr. Warren said that Mr. Steve Gregory, Director of Career Planning and Placement, reported on the Health Care Career Expo held on campus on December 6. Mr. Gregory noted that this year's expo was held earlier in the year so students had a better opportunity to get into the job market.

Mr. Warren stated that Dr. Settle reported on the latest progress of the University Center renovation and expansion. Mr. Warren thanked Dr. Settle and University staff for their efforts in preparing for the groundbreaking ceremony that was held earlier in the day.

Mr. Warren said the personnel appointments would be addressed by the Finance and Facilities Committee.

Finance and Facilities – Mr. Jack McCoy

Mr. McCoy reported on behalf of the Finance and Facilities Committee and said the Committee had three action items.

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F01-08, Reallocation of FY2008 Budget for Construction Projects. Mr. McCoy said the General Fund Operating Budget included \$1.2 million for the planning and construction for a multi-purpose athletic field and parking lot. Because of unexpected and significant project costs connected to the abatement of mercury discovered in the renovation of the Rhodes Center gym floor and the urgency of developing an emergency campus public address system, this reallocation is necessary. Mr. McCoy moved and Ms. Reynolds seconded a motion to approve Resolution F01-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F02-08, Authorization to Expand University Center Budget. Mr. McCoy said the University is undertaking a significant construction project for the renovation and expansion of the University Center and it is anticipated that in addition to the funds provided by the issuance of bonds that private funding sources will be available in the amount of \$2 million. Passage of this resolution will authorize the President to expand the University Center's construction project budget when additional private monies are secured. Mr. McCoy moved and Mr. Lodwick seconded a motion to approve Resolution F02-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy said the Finance and Facilities Committee recommended approval of Resolution F03-08, Personnel. Mr. McCoy said that per Policy 5.16Rev, the personnel items were in compliance with said policy. Mr. McCoy moved and Mr. Mooney seconded a motion to approve Resolution F03-08.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

Mr. McCoy reported on the Finance and Facilities Committee informational items.

Mr. McCoy said in accordance with Policy 5.16Rev., Personnel Appointments, the attached list summarizes personnel action taken between November 6, 2007 and January 2, 2008. He said all personnel activity was reported in the attached consolidated report.

Mr. McCoy said Ms. Boyles reviewed the general fund revenues and expenditures pace report, fiscal year to date through December 2007.

Mr. McCoy said the capital status report reflects current information on each capital project and some projects need to be rebid.

Mr. McCoy said Ms. Boyles reviewed the University's Investment Report through December 2007. He said the report for November was down and December was flat. He said this report was not alarming and was expected given the market.

Mr. McCoy reported that Ms. Boyles reviewed the University's Reserves Report for FY07.

Mr. McCoy also noted that while not on the agenda, the University has received confirmation that the Auditor's Report was well presented.

Reports, if any, from Board Liaisons with other Organizations

None.

New Business

None.

Comments from Constituent Groups (if any) and the Public

None

Other Business

None.

Executive Session, if necessary

Mr. Lodwick moved and Ms. Reynolds seconded a motion to move into Executive Session under RC § 121.22(G) to discuss the compensation of an employee.

Ayes: Mr. Harcha, Mr. Lodwick, Mr. McCoy, Mr. Mooney, Ms. Reynolds, Mr. Warren

Nays: None

The Board moved into Executive Session at 1:51 p.m.

The Board returned to regular session at 2:00 p.m.

Adjournment

The meeting was adjourned by acclamation at 2:01 p.m.


Chairperson, Board of Trustees


Secretary, Board of Trustees

President's Report to the Shawnee State University Board of Trustees

January 11, 2008

Rita Rice Morris, President

University System of Ohio

Work continues in the Office of the Chancellor to develop goals and a strategic plan for the University System of Ohio to be presented to the Ohio Legislature at the end of March. Additionally, the Chancellor and the Board of Regents have been reviewing the State of Higher Education in Ohio.

On January 29, the Chancellor will hold a videoconference for Trustees to "update you on important initiatives and listen to your thoughts and suggestions." We are making arrangements to be a host site for a videoconference at Shawnee State University for your convenience. The President's Office will be in touch with you by January 15 to confirm your participation in the videoconference.

As the Chancellor's planning process continues, we have sought to keep the university community informed about the process by sharing drafts of the Chancellor's goals and holding a discussion session about the proposed goals. Additionally, I have been involved in discussions with the presidents from Rio Grande Community College, Southern State Community College and Ohio University about possible consortium-based activities that will support the goals of the System.

Federal Funding for Motion Capture Facility

I am pleased to report the federal Consolidated Appropriations Act for 2008, signed into law on December 26, 2007, contains \$250,000 for Shawnee State's motion capture facility.

This federal appropriation will help us to acquire the high-tech equipment, computers and software required for a cutting-edge motion capture facility. I would like to thank Congresswoman Schmidt for her support of our efforts to provide Shawnee State students with the educational and professional opportunities they can turn into promising careers and businesses in southern Ohio.

Capital Campaign Update

As you know, solicitation for our \$12,000,000 Poised for Tomorrow Capital Campaign will conclude later this year. I am pleased to report that to date we have received pledges and gifts in the amount of \$11,394,223 which is 95% of our goal.

Certified as True and Correct
[Signature] 2/15/08
Secretary, SSU Board of Trustees Date

Leadership Intern

Shawnee State University is pleased to participate in the Ohio Academic Leadership Academy. This program, through the Ohio Inter-University Council, provides leadership development opportunities for faculty and administrators seeking entry-level academic administrative positions. We are pleased to have Dr. Jennifer Hines on campus during the next few months as a program participant. Dr. Hines is currently an associate professor and graduate chair in the Department of Chemistry and Biochemistry at Ohio University.

Groundbreaking for Expansion of the University Center

It was a pleasure to have representatives from Shawnee State University Student Government, Barnes and Noble, and Sodexo join us for the groundbreaking for the expansion of the university center. They are the partners who will help make the new university center a center of our entire campus community. With the completion of the project in approximately two years, we will have a facility that will provide new space for student activities, an open and welcome food servery, new space for community activities, and a single site for student services.

Continuing Recognition of the SSU Soccer Team

Congresswoman Jean Schmidt was on campus on Wednesday, November 28, to recognize the members of the SSU men's soccer team with a proclamation for their heroism in rescuing a family in an accident in October. The team was returning from a game when they came upon the accident. Each team member was also presented with a U.S. flag that flew over the U.S. capitol.

CLC Playground Dedication

A dedication ceremony was held on Tuesday, December 4, for Phase Two of the playground expansion project at the Dr. Miller and Genevieve Toombs Children's Learning Center. This phase increased the size and reconfiguration of the trike trail to include the addition of pedestrian walkways and parking spaces for trikes and scooters. It also included the addition of a gas pump, a large drive through playhouse as the addition of the chute/tunnel/gravel travel center. The expansion was made possible through a \$31,000 supportive grant partnership with the Ohio Children's Foundation of Columbus who has also provided the seed money for the next phase of the project as well.

Partnership for Continued Learning

In December, I was appointed as public higher education's representative to Ohio's Partnership for Continued Learning. Created by the General Assembly, the partnership is charged with "promoting systemic approaches to education by supporting regional efforts to foster collaboration among providers of preschool through postsecondary education, identifying the workforce needs of private sector employers in the state, and making recommendations for facilitating collaboration among providers of preschool through postsecondary education and for maintaining a high-quality workforce in the state."

RESOLUTION ASA 01-08
HONORING THE FALL SPORTS TEAMS AND INDIVIDUAL ATHLETES

WHEREAS, the Women's and Men's Cross Country teams had one woman and two men runners qualify for the NAIA National meet with the woman finishing 19th and the men finishing 97th and 192nd; and

WHEREAS, The Men's Cross Country team finished 3rd in the AMC/NAIA Region IX meet and the Women's Cross Country team finished 4th in AMC/NAIA Region IX meet; and

WHEREAS, one outstanding student was named 1st Team All-American, five outstanding students were named NAIA All Scholar Athletes, two students named 1st Team All-American Mideast Conference, seven students were named 2nd Team All-American Mideast Conference, one student name American Mideast Conference All-Freshman Team, five students were named American Mideast Conference All-Scholar Athletes, six athletes were named 2nd Team American Mid-East Conference, and eleven athletes were named Honorable Mention American Mid-East Conference;

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees grants special recognition to these teams and their coaches for their outstanding accomplishments and commend the individuals as listed below:

NAIA 1st Team All-American

Lisa Davies (Women's Cross Country)

NAIA All-Scholar Athlete:

Lisa Davies (Women's Cross Country)

Samantha Emler (Volleyball)

Sarah Pattee (Volleyball)

Gonzalo Perez-Beck (Men's Soccer)

Chris Roush (Men's Cross Country)

American Mideast Conference All-Scholar Athlete

Lisa Davies (Women's Cross Country)

Samantha Emler (Volleyball)

Sarah Pattee (Volleyball)

Chris Roush (Men's Cross Country)

Gonzalo Perez-Beck (Men's Soccer)

American Mideast Conference All-Freshman Team

Haley Holcomb (Volleyball)

1st Team American Mid-East Conference

Lisa Davies (Women's Cross Country)

Gonzalo Perez-Beck (Men's Soccer)

(January 11, 2008)



2nd Team American Mid-East Conference

Keegan Rathkamp (Men's Cross Country)

Corey Culbertson (Men's Cross Country)

Becca Day (Volleyball)

Steven Cox (Men's Soccer)

Sam Rolsen (Women's Soccer)

Kelley Bowles (Women's Soccer)

Sarah Koehler (Women's Soccer)

Honorable Mention American Mid-East Conference

Heather Koehler (Volleyball)

Haley Holcomb (Volleyball)

Savoeung Len (Women's Soccer)

Amanda Jay (Women's Soccer)

Kat Westendorf (Women's Soccer)

Kurt Rininger (Men's Soccer)

Jonathon Venters (Men's Soccer)

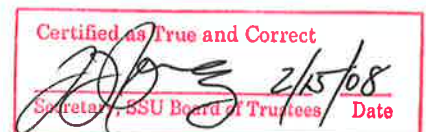
Chris Roush (Men's Cross Country)

Josh Linkous (Men's Cross Country)

Joe Jinks (Men's Cross Country)

Tyler Hickey (Men's Cross Country)

(January 11, 2008)



RESOLUTION ASA 02-08

2008-2009 ACADEMIC CALENDAR

WHEREAS, members of the Calendar Advisory Committee have developed and reviewed the Proposed 2008-2009 Academic Calendar; and

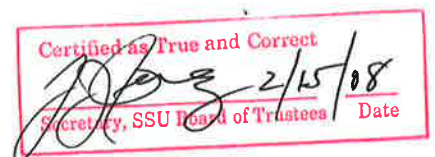
WHEREAS, this calendar accommodates guidelines from the Ohio Board of Regents regarding the number of instructional days each semester; and

WHEREAS, the Calendar Committee, the Provost and the President have approved the proposed academic calendar for 2008-2009; and

WHEREAS, the Academic and Student Affairs Committee recommends approval of the proposed 2008-2009 academic calendar;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University approves the Shawnee State University 2008-2009 Academic Calendar, attached hereto.

(January 11, 2008)






SHAWNEE STATE UNIVERSITY 2008-2009 ACADEMIC CALENDAR

Summer Semester 2008-2009

May 26	Memorial Day (<i>University Offices Closed</i>)
May 27	First day of summer semester and first five-week term – classes begin
May 29	Last day to add a class (first five-week term)
June 2	Last day for 100% refund upon complete withdrawal (all semester terms) Last day to add a class (full semester) Last day to apply for pass/no credit (first five-week term)
June 9	Last day to apply for pass/no credit (full semester)
June 20	Last day to drop a class (first five-week term)* Last day to apply for non-credit (first five-week term)
June 23-27	Final Exams (first five-week term) – scheduled last class session of week
June 27	Last day of first five-week term
June 30	First day of second five-week term
July 1	Grades due in Office of the Registrar by noon (first five-week term)
July 2	Last day to add a class (second five-week term)
July 4	Independence Day (<i>University Offices Closed</i>)
July 7	Last day to apply for pass/no credit (second five-week term)
July 14	Last day to drop a class (full semester)* Last day to apply for non-credit (full semester)
July 25	Last day to drop a class (second five-week term)* Last day to apply for non-credit (second five-week term)
August 1	Last day of classes
August 4-8	Final Exams (full semester and second five-week term) scheduled first class session of week
August 8	Semester ends
August 12	Grades due in Office of the Registrar by noon (full semester and second five-week term)

Fall Semester 2008-2009

August 26	Classes begin
September 1	Labor Day Holiday (<i>University Offices Closed</i>)
September 2	Last day to add a class Last day for 100% refund upon complete withdrawal
October 13	Columbus Day (<i>University Offices Open</i>)
November 9	Last day to drop a class* Last day to apply for non-credit
November 11	Veterans Day (<i>University Offices Closed</i>)
Nov 27-28	Thanksgiving Holiday (<i>University Offices Closed</i>)
December 1	Classes resume
December 12	Last day of classes
Dec 13-19	Final Exams
December 19	Semester ends
December 22	Final grades due in Office of the Registrar by noon
December 24	Christmas Holiday (<i>in lieu of President's Day, University Offices Closed</i>)
December 25	Christmas Day (<i>University Offices Closed</i>)

Certified as True and Correct
 2/15/08
Secretary, SSU Board of Trustees Date

Spring Semester 2008-2009

January 1	New Year's Day (<i>University Offices Closed</i>)
January 12	Classes begin
January 16	Last day to add a class
	Last day for 100% refund upon complete withdrawal
January 19	Martin Luther King, Jr. Holiday (<i>University Offices Closed</i>)
February 16	President's Day (<i>University Offices Open</i>)
March 20	Last day to drop a class*
	Last day to apply for non-credit
March 21-29	Spring Break
March 30	Classes resume
May 1	Last day of classes
May 2-8	Final Exams
May 8	Semester ends
May 9	Commencement
May 12	Grades due in Office of the Registrar by noon

* *Drop deadlines are based on a quarter-based University policy that is under review.*

Certified as True and Correct
 2/15/08
Secretary, SSU Board of Trustees Date

RESOLUTION ASA 03-08

MR. GARY GEMMER

PROFESSOR EMERITUS

WHEREAS, colleagues of Gary Gemmer have advanced him for consideration for Emeritus status; and

WHEREAS, university policy 5.18 provides the minimum criteria for consideration of Emeritus status, which it clarifies are not adequate justification for granting Emeritus status, and which are:

- At least ten years of full-time employment with Shawnee State University
- Clear evidence of outstanding teaching and/or administrative services
- Recognized record of professional achievement, growth, and development
- Clear evidence of university service beyond the normal or ordinary expectations
- Retired status; and

WHEREAS, Mr. Gemmer taught at Shawnee State University for 27 years; and

WHEREAS, Mr. Gemmer served as president of the Shawnee Education Association during the crucial period when Scioto Technical College merged with Ohio University – Portsmouth to form Shawnee State General and Technical College, and also after becoming a university; and

WHEREAS, Mr. Gemmer served as University Faculty Association president in 1988 1989, helping to establish the faculty governance structure at the new university; and

WHEREAS, Mr. Gemmer was chairperson of the Department of Natural Sciences during a period of great growth, and was largely responsible for designing the new university's physical program and brought speakers renowned in their fields to campus; and

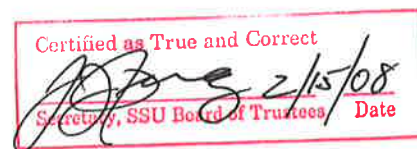
WHEREAS, Mr. Gemmer made a profound contribution to the academic life of the university by single-handedly creating in 2005 "A Celebration of Scholarship," which provides students at the undergraduate level with an opportunity to showcase their research in a professional setting; and

WHEREAS, "A Celebration of Scholarship" has become one of the premier academic events at the university and a lasting testament to Mr. Gemmer's commitment to undergraduate education and research.

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees confers the title of Professor Emeritus on Mr. Gary Gemmer, together with all rights and privileges of the position herein granted.

(January 11, 2008)

*Tabled
Remove?*



Shawnee State University

940 Second Street
Portsmouth, Ohio 45662
740.354.3205

December 2007

Dr. Rita Rice Morris
President, Shawnee State University

Dear Dr. Morris

We, the members of the Department of Natural Sciences, nominate Gary Gemmer for Professor Emeritus in order to recognize his many years of outstanding service to Shawnee State University (SSU). We think Professor Gemmer has met and surpassed all of those standards (Board of Trustees Policy 5.18: Emeritus and Retired Status) necessary for this honor.

Gary Gemmer retired following spring quarter 2005 after completing 27 years of distinguished service at our university and its predecessors. He is one of a small, elite group of faculty who played a key role in the development of SSU extending back to its technical college roots. We challenge you to ask any long-time SSU employee to list the people who have been most instrumental in our university's progress over the past thirty years. We are confident that Gary's name will be at the top of that list.

In 1975, Gary Gemmer was a faculty member at Shawnee Technical College when it merged with Ohio University (Portsmouth Campus) to form Shawnee State General and Technical College. He served as the President of the Shawnee State Education Association in 1975-76 during a crucial period following that merger. Soon after, he left the institution to take a high school teaching position. He was hired as an Assistant Professor by Shawnee State Community College in 1983. Gary was a faculty leader during our transition to university status in 1986 and served as University Faculty Association (UFA) President during the formative stages (1988-89) of our governance system. In addition to being UFA President, he later served as Shawnee Education

Certified as True and Correct
 2/15/08
Secretary SSU Board of Trustees Date

Association President and Chair of the Department of Natural Sciences (2001-04). He was promoted to Associate Professor in 1988 and Professor in 1997.

Gary Gemmer volunteered much of his time to support the functions of the Shawnee Education Association (SEA). He served as President and also as a contract negotiator. In the latter capacity, he sacrificed many hours of his time in order to improve faculty working conditions. In his SEA positions, he distinguished himself as a tough negotiator, a strong faculty advocate, and a man of great integrity.

Gary Gemmer served as Chairperson of the Department of Natural Sciences (DNS) during a time of unprecedented growth and progress in the department. This was not coincidental. Gary promoted DNS programs and faculty vigorously during his tenure. He improved the department's visibility and advanced our reputation as the best department on campus. His actions as chair engendered our respect and confidence.

The Department of Natural Sciences, Shawnee State, and the community benefited from an impressive list of speakers that Gary Gemmer brought to campus. Robert Bakker (famous dinosaur specialist), Milford Wolpoff (human evolution, University of Michigan), Lonnie Thompson (world famous glaciologist, The Ohio State University), Melissa Franklin (particle physicist, Harvard) and Edward Kolb (cosmologist, Fermi Lab) are among the distinguished scholars that Gary managed to bring to campus. When asked how he was able to convince these esteemed scholars to visit Shawnee, Gary simply replied, "I just picked up the phone and called them".

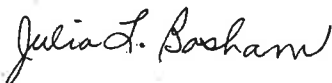
Academically, Gary Gemmer was one of our most innovative and effective instructors. He was largely responsible for designing the physics program (including curriculum and facilities) during Shawnee State's formative years. He established a successful pedagogy characterized by seamless integration of lecture and laboratory activities – a method that our physics instructors continue to apply today. In 1992, Gary was selected to participate in a workshop at The Ohio State University for Ohio Mathematics/Science Project Discovery. Project Discovery's hands-on learning strategy became the foundation of Gary's classroom. His application of this instructional strategy is manifest in our curriculum in courses like Physical Science by Inquiry (PSCI 2251 and 2252).



The Celebration of Scholarship might be considered the essence of Gary Gemmer. Over the years, Gary repeatedly expressed his desire to direct public attention to student academic achievement. He felt that too few of our university's events highlighted our most important product. In 2005, he single-handedly organized a campus-wide event intended to focus attention on student research and creative works. By all accounts, the event was a smashing success. Gary followed up the inaugural event by directing it again in 2006. The annual Celebration of Scholarship is a fitting legacy to a person who dedicated his life to undergraduate education.

In closing, DNS faculty enthusiastically supports the nomination of Professor Gary Gemmer for Professor Emeritus. There is no other faculty member, past or present, who has contributed more to the academic progress and success of Shawnee State.

Sincerely,



Julia L. Basham
Professor, Biology



Jeffrey A. Bauer
Professor, Geology



Eugene H. Burns Jr.
Professor, Biology



Robert Deal
Professor, Biology



Wendi L. Fleeman
Assistant Professor, Chemistry



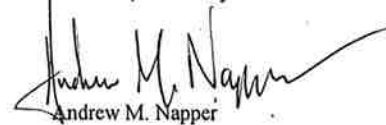
Timothy S. Hamilton
Assistant Professor, Physics



Larry Lonney
Assistant Professor, Physics



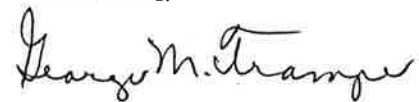
Robert F. Mauldin
Professor, Chemistry



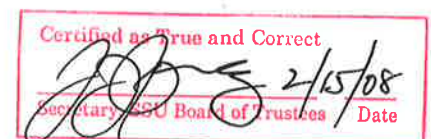
Andrew M. Napper
Associate Professor, Chemistry



Scott D. Oliver
Professor, Biology



George M. Trampe
Associate Professor, Chemistry



RESOLUTION ASA 04-08

DR. EDWARD C. MINER, SR.

PROFESSOR EMERITUS

WHEREAS, colleagues of Dr. Edward C. Miner, Sr. have advanced him for consideration for Emeritus status; and

WHEREAS, university policy 5.18 provides the minimum criteria for consideration of Emeritus status, which it clarifies are not adequate justification for granting Emeritus status, and which are:

- At least ten years of full-time employment with Shawnee State University
- Clear evidence of outstanding teaching and/or administrative services
- Recognized record of professional achievement, growth, and development
- Clear evidence of university service beyond the normal or ordinary expectations
- Retired status; and

WHEREAS, Dr. Miner taught at Shawnee State University for 22 years; and

WHEREAS, Dr. Miner taught a wide variety of courses he developed in the social sciences, as well as writing the full degree proposal for majors in Psychology and Sociology; and

WHEREAS, Dr. Miner conducted research in statistical process control, quality control, and the operation of labor/management groups at Packard Electric Company, a division of General Motors; and

WHEREAS, Dr. Miner "inspired his students to develop ideas and think critically," and who received favorable evaluations from his students; and

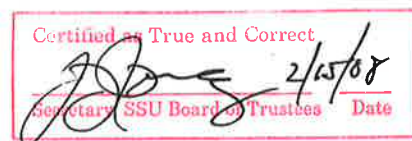
WHEREAS, Dr. Miner served as chair of the Social Sciences Department from 1995-1997, developed a deaf studies program, and served on departmental and university-wide committees; and

WHEREAS, Dr. Miner has maintained active membership in the Academy of Management, American Sociological Association and North Central Ohio Sociological Association; and

WHEREAS, Dr. Miner served as president of the Shawnee Education Association several times throughout his career.

THEREFORE BE IT RESOLVED that the Shawnee State University Board of Trustees confers the title of Professor Emeritus on Dr. Edward C. Miner, Sr., together with all rights and privileges of the position herein granted.

(January 11, 2008)



October 27, 2007

To: Dr. Rita Rice Morris, President of Shawnee State University


Proposal for Professor Emeritus Status
Dr. Edward C. Miner, Sr.

This letter is written in strong support of the granting Professor Emeritus Status for Edward C. Miner, PhD.

I have worked with Ed Miner since his arrival at Shawnee State University in 1983 and until his retirement in 2005. I will comment on the three criteria for Emeritus Status as listed in the Board of Trustees Policy 2.0 specifically 2.2.2, 2.2.3, and 2.2.4.

As far as outstanding teaching and/or administrative services are concerned, Ed has excelled in this most important area and has done so in developing a wide variety of courses ranging from the more specialized courses taken mostly by social science majors, such as Sociology of the Family, Human Sexuality, Gender Socialization, Sociology of Work, Complex Organizations, Industrial Psychology, Social Psychology, and Dying, Death, and Bereavement to courses taken mostly by non-majors in the General Education Program, such as Introduction to Sociology, Introduction to Psychology, and the Social Science Core. I base this judgment on a number of factors. First, on a few occasions I've had the opportunity to observe classes taught by Ed. Ed's style is to require students to participate in the development of an idea or a concept. He accomplishes this in a variety of ways: discussion sessions characterized by very carefully planned and probing questions or case studies which require students to think critically about ideas and to discover relationships, group activities which again are designed to have students work cooperatively and to actively focus on central issues, and problem solving sessions which are designed to reinforce student understanding of concepts.

Ed's classes have also been observed by his Department Chairperson and the VPAA and in each case the observers' comments have been uniformly positive. Student evaluations of Ed's teaching have also been positive. Common student reactions to his teaching included praise for his high degree of enthusiasm for his discipline, an even higher degree of interest in helping students learn, and willingness to be accessible to students. I have also had the opportunity to hear unsolicited reaction to Ed's teaching by students. In Ed's case the reactions were very consistent: he was a demanding yet fair professor who conveyed to his students a love for his discipline and a caring attitude. This caring attitude was appreciated by students and in fact helped Ed in being an excellent instructor.

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Secretary, SSU Board of Trustees Date 2/15/08

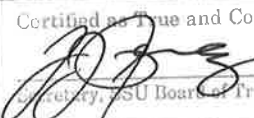
Ed served as Chairperson of the Social Science Department in 1995-1997. His responsibilities included being the faculty and administration liaison, coordinating activities of the faculty and the department, scheduling and staffing all classes, conducting department meetings, submitted and managed the department budget, coordinating academic advising, assuring graduates fulfill degree requirements, responsible for directing revisions in curricula and development of new degree programs, assisting in recruiting and retaining students, managing the department's library allocations, and representing the department at various institutional meetings.

Ed has also shown a record of professional achievement, growth, and development in the research for the Social Science Core Course, research in service writing during an externship with Oberling Ford car dealership, research in statistical process control, quality control, and the operation of labor/management groups at Packard Electric Company, a Division of General Motors. He has maintained an active membership in the Academy of Management, American Sociological Association, and North Central Ohio Sociological Association. Ed developed a deaf studies program, wrote the full degree proposal for majors in Psychology and Sociology, developed the brochure to market the Social Science programs, assisted in the development of the Secondary Education degree in the Social Sciences, and completed proposals for the development of both Sociology and Psychology minors.

Ed engaged students in all areas of their academic journey in the social sciences. This is exemplified by his efforts in leading our students to excel in their chosen field of study and in their presentations at society meetings. Ed provided advice to students doing research and they have consistently represented SSU well at meetings which are a direct reflection of the guidance they've received from Ed.

Ed has clearly and consistently excelled in professional service to the university. He served as the Chair of the Department of Social Sciences. He has been a dedicated leader in accepting responsibility for departmental, college, and university-wide committees. He has been involved in developing the constitution of the University Faculty Senate, served as Core Curriculum Director in the Social Science Department, presented at Shawnee Career Day, participated in the three day strategic management planning seminar, participated in the teaching roundtable of Appalachian cultural differences that influence classroom organization, participated in the forum on ethics, and the forum on gender roles in schools, and served in various accreditation and program reviews. Ed participated in the strategic planning committees and the faculty development planning committee. He was also a member of the National Association of Intercollegiate Athletics.

Ed served as President of the Shawnee Education Association several times during which his responsibilities included coordination of all membership and association business, conducted meetings of the membership and the executive committee, coordinated standing and ad hoc committees, served as spokesperson for the association, represented faculty interests, and conducted all activities related to contract negotiations. During his

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tenure the faculty compensation and benefit package enabled SSU to recruit top quality faculty.


In addition Ed is involved in community service by being on the Southern Ohio/Northern Kentucky Labor/Management Board, the Goodwill Board of Directors, and the YMCA Board of Directors.

In summary, I have found Dr. Edward C. Miner, Sr. to be a highly valued faculty member who has excelled in teaching and administrative services, professional achievement, and university service. His legacy continues at SSU as we who benefited from his teaching service, his professionalism, and his service continue to make solid contributions to our departments, our colleges, and to the university itself. I cannot think of a candidate more worthy of Professor Emeritus.

If there is additional information that I can supply, please contact me.

Sincerely,

Julia L. Basham
Professor of Biology

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 2/15/08
Secretary, SSU Board of Trustees Date

Meeting Goals of
SSU Strategic Plan 2007-09

Nursing and Health Science Opportunities

Theme	Strategy	Activities
Teaching and Learning Community	SOMC/SSU Simulation Laboratory	<ul style="list-style-type: none"> • 1900 square foot state-of-the-art human simulation laboratory • Open House 2/14 and 2/15 • Students scheduled 1/29 • OLN Learning Community SOMC and SSU educators
Community	End-of-Life Geriatric Community Education Project Breast Health Project Diabetes Education Collaborative	<ul style="list-style-type: none"> • Goal to improve end-of-life care in our community • Seven SSU core leaders and wide community involvement all stakeholders • First funding to complete in March, 2nd grant expected to be funded • Community event planned for May jointly sponsored SOMC, OLBH, and SSU
Growth and Development Teaching and Learning Community	Southern State Community College Collaborative Spring ADN Class	<ul style="list-style-type: none"> • Taking the RN-BSN courses to SSCC ADN students and community nurses • Federal grant completed and in process (March determination) • Proceed in February with recruitment 10 students • 28 students enrolled in first spring class
Community Teaching and Learning	Mobile Health Unit Farm Safety and Rural Health Consortium	<ul style="list-style-type: none"> • Final prep of mobile unit in progress for delivery before summer • Planning community activities for students to begin in fall • Nursing and EMT working with agricultural agents in 5 counties on several projects and grants

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Housing Occupancy Spring Semesters

	SSU Owned Capacity	Campus View Capacity	Residents On Campus	Percentage Of Occupancy	Men Living On Campus	Women Living On Campus
Spring 2008	181	430	552	90.3%	278	274

Number of students in Campus View 384
Occupancy percentage for Campus View 89.3%
Number of Students in the Ramada Inn -0-

Prepared by: Office of Student Activities & Auxiliaries
January 10, 2008

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Secretary, SSU Board of Trustees Date


**RESOLUTION F01-08
REALLOCATION OF FY2008 BUDGET
FOR CONSTRUCTION PROJECTS**

WHEREAS, the FY2008 General Fund Operating Budget includes \$1.2 million for the planning, design, site work, and construction costs for a multi-purpose athletic field and parking lot; and

WHEREAS, unexpected and significant project costs have become apparent arising from: (1) expenditures due to the abatement of mercury discovered in the renovation of the Rhodes Center gym floor, and (2) the requirement to install essential infrastructure and construction costs to build an emergency siren and public address system designed for the safety and security of the campus community;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves the reallocation of up to \$500,000 of the \$1.2 million to the above projects as determined by the President and Vice President for Finance and Administration.

(January 11, 2008)

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Secretary, SSU Board of Trustees Date

RESOLUTION F02-08
AUTHORIZATION TO EXPAND UNIVERSITY CENTER BUDGET

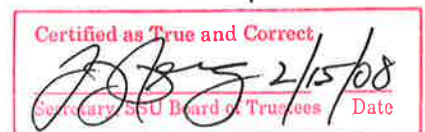
WHEREAS, Shawnee State University is undertaking a significant construction project for the renovation and expansion of the University Center; and

WHEREAS, it is anticipated that in addition to the funds provided by the issuance of bonds, private funding sources will be available to the University in the amount of \$2 million; and

WHEREAS, the President maintains her consistent pattern of direct and thorough communication with members of the Board-of-Trustees concerning the status of this crucial project;

THEREFORE BE IT RESOLVED that the Board of Trustees of Shawnee State University, when private monies are secured, authorizes the President to expand the University Center's construction project budget to incorporate the additional funding.

(January 11, 2008)



RESOLUTION F03-08

PERSONNEL

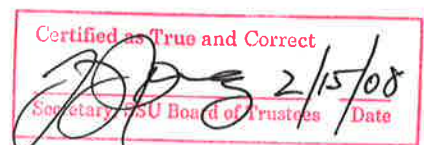
WHEREAS, the University-wide Board policy 5.16 "Approval of Personnel Appointments" establishes the procedure for the approval of those personnel changes requiring action by the Board of Trustees and for the reporting of other personnel actions to the Board; and

WHEREAS, this policy establishes a procedure for the consolidation of personnel resolutions; and

WHEREAS, the action in this resolution is in compliance with this policy;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University authorizes the following personnel action attached to this resolution effective on the date indicated.

(January 11, 2008)



PERSONNEL ACTION ITEMS

All appointments are subject to any contingency included in the written offers of employment.

JANUARY 2008 BOT MEETING

Actions submitted for approval November 6, 2007 to January 2, 2008

(Developed from information received in HR Department through January 2, 2008)

ACADEMIC AFFAIRS DIVISION

Change of Status - Administration

Michael Field, position change from Vice President for Academic Affairs and Provost to Senior Research Planning Associate, effective January 1, 2008, at his existing salary of \$137,691. Dr. Field will be on administrative leave from January 1, 2008 through June 30, 2008. Effective July 1, 2008, Dr. Field will resume his position of Senior Planning Research Associate at a salary of \$123,922 until his full retirement date of June 30, 2009.

DIVISION OF FINANCE AND ADMINISTRATION

Nothing to report.

OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

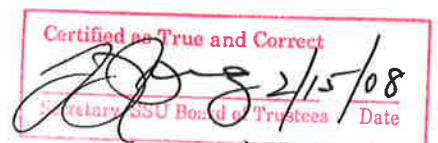
Nothing to report.

PRESIDENT'S OFFICE

Nothing to report.

STUDENT AFFAIRS DIVISION

Nothing to report.



Per Policy 5.16

Board of Trustees has prior approval for appointment or removal of the position of vice president and creation of all new faculty and administrative positions.

Prepared 1/2/08

PERSONNEL INFORMATION ITEMS
JANUARY 2008 BOT MEETING
Changes processed from November 6, 2007 to January 2, 2008
(Developed from information received in the HR Department through January 2, 2008)

ACADEMIC AFFAIRS DIVISION

Appointment - Faculty

Kim Vicars, full-service temporary Instructor in the Department of Health Sciences, Occupational Therapy Assistant Program, for spring semester beginning January 14, 2008, at an academic year salary of \$37,050. Ms. Vicars possesses a Master of Occupational Therapy and a Bachelor of Science Degree with OT emphasis from The University of Findley and an Associate of Applied Science in the Occupational Therapy Assistant program from Shawnee State University. Ms. Vicars holds professional certification from the National Board for Certification in Occupational Therapy, Inc. and licensure from Ohio Occupational Therapy, Physical Therapy and Athletic Trainers Board. Ms. Vicars taught as a full-time temporary Instructor during Fall Semester, 2007 for the University;

Leslie Yancy-Meadows, full-service Instructor in the Department of Health Sciences, Respiratory Therapy Program, effective January 14, 2008, at an academic year salary of \$27,150. Ms. Meadows possesses a Regents Bachelor of Arts Degree and an Associates Degree in Science with a concentration in Respiratory Care from Marshall University. Ms. Meadows also holds a certificate of completion in the Respiratory Care Program from Collins Career Center and completed college courses from Ohio University for credit while attending high school. Ms. Meadows is currently pursuing a Masters Degree in Business Administration.

Interim Appointments/Change of Status' - Administration and Faculty

David Todt, Interim Vice President for Academic Affairs and Provost, effective from January 2 through June 30, 2008, at a fiscal year salary of \$119,600;

Jeffrey Bauer, Interim Associate Provost (part-time) for the Academic Affairs Division, effective from January 2 through 11, and May 14 through June 30, 2008, at a supplemental salary of \$8,377.75;

Darrell Rudmann, Interim Director (part-time) of Institutional Planning for the Office of the President, effective from January 2 through 11, and May 14 through June 30, 2008, at a supplemental salary of \$5,752.54.

Resignation - Faculty

Robbie Burke, Professor for the Department of Business Administration, resignation from Faculty Retirement Incentive Program effective January 1, 2008;

Wilmer Dean Dixon, Instructor for the Department of Health Sciences, Emergency Medical Technology Program, resignation effective January 13, 2008.

DIVISION OF FINANCE AND ADMINISTRATION

Appointment - Administrative

H. Bane Sylvia, Director of Human Resources and Payroll, effective December 17, 2007, at a fiscal year salary of \$80,000. Mr. Sylvia possesses a Bachelor in Business Administration (Management concentration) from Ohio University.

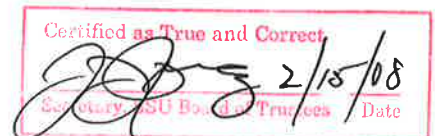
OHIO APPALACHIAN CENTER FOR HIGHER EDUCATION

Nothing to report.

PRESIDENT'S OFFICE

Appointment - Administrative


Marc P. Cardinalli, Special Assistant to the President, effective January 2, 2008, at a fiscal year salary of \$100,000. Mr. Cardinalli possesses a Juris Doctorate from the University of the Pacific, McGeorge School of Law



and a Bachelor of Arts in Journalism from the University of Nevada. Once licensed and approved to practice law in the State of Ohio by the Office of the Attorney General, Mr. Cardinalli's title will change to General Counsel and Assistant Attorney General.

STUDENT AFFAIRS DIVISION

Nothing to report.

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Secretary, SBO Board of Trustees Date 2/15/08

GENERAL FUND STATUS

	FISCAL YEAR FY 2006/2007 ACTUAL	BUDGET FY 2007/2008	PERCENTAGE DIFFERENCE	ACTUAL THROUGH December, 2006	ACTUAL THROUGH December, 2007	PERCENTAGE DIFFERENCE
REVENUE						
TUITION	\$19,525,176	\$19,666,000	0.7%	\$19,525,176	\$18,818,137	-3.6%
STATE	\$14,815,074	\$16,111,650	8.8%	\$7,065,700	\$8,065,148	14.1%
OTHER	\$3,352,387	\$2,293,500	-31.6%	\$1,660,003	\$1,129,002	-32.0%
TOTAL REVENUE	\$37,692,637	\$38,071,150	1.0%	\$28,250,879	\$28,012,287	-0.8%
USE OF RESERVE	\$0	\$3,660,425		\$0	\$0	
TOTAL REVENUE AND RESERVE USE	\$37,692,637	\$41,731,575	10.7%	\$28,250,879	\$28,012,287	-0.8%
EXPENSE AND TRANSFERS						
COMPENSATION	\$27,708,908	\$29,699,890	7.2%	\$13,143,657	\$14,055,298	6.9%
OTHER	\$9,308,457	\$12,031,685	29.3%	\$4,094,000	\$4,507,718	10.1%
TOTAL EXPENSE AND TRANSFERS	\$37,017,365	\$41,731,575	12.7%	\$17,237,657	\$18,563,016	7.7%

NOTE: The actual December 2006 "Tuition" amount was \$13,629,297. This reflects Summer Quarter, 2006, Fall Quarter 2006, and Winter Quarter, 2007. The December 31, 2007 "Tuition" amount reflects Summer 2007, Fall Semester, 2007, and Spring Semester, 2008. In an effort to compare tuition income at December 31, 2006 with tuition income at December 31, 2007, assuming a semester system existed in both years, ACTUAL "tuition" income at June 30, 2007 has been used to incorporate Spring Quarter 2007 into the prior year calculation.

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 Secretary, CSU Board of Trustees Date 2/15/08

GENERAL FUND STATUS

	FISCAL YEAR FY 2006/2007 ACTUAL	BUDGET FY 2007/2008	PERCENTAGE DIFFERENCE	ACTUAL THROUGH December, 2006	ACTUAL THROUGH December, 2007	PERCENTAGE DIFFERENCE
REVENUE						
TUITION						
INSTRUCTION	\$18,463,212	\$18,400,000	-0.3%	\$12,879,211	\$17,409,751	35.2%
TECHNOLOGY	\$226,969	\$226,000	-0.4%	\$158,603	\$239,417	51.0%
NON RESIDENT	\$281,667	\$350,000	24.3%	\$210,624	\$368,024	74.7%
COURSE FEE	\$553,328	\$690,000	24.7%	\$380,859	\$800,945	110.3%
SUB-TOTAL	\$19,525,176	\$19,666,000	0.7%	\$13,629,297	\$18,818,137	38.1%
STATE SUBSIDY						
INSTRUCTION	\$10,920,207	\$11,696,068	7.1%	\$5,410,392	\$5,860,110	8.3%
ACCESS	\$1,110,383	\$1,169,848	5.4%	\$547,620	\$584,924	6.8%
SUCCESS	\$620,946	\$633,411	2.0%	\$142,970	\$316,706	121.5%
SPECIAL	\$2,056,986	\$2,502,323	21.6%	\$911,442	\$1,251,156	37.3%
OTHER	\$106,552	\$110,000	3.2%	\$53,276	\$52,252	-1.9%
SUB-TOTAL	\$14,815,074	\$16,111,650	8.8%	\$7,065,700	\$8,065,148	14.1%
OTHER						
PAYMENT PLAN	\$8,200	\$10,000	22.0%	\$3,980	\$4,270	7.3%
LATE PAYMENT	\$208,300	\$200,000	-4.0%	\$117,000	\$148,515	26.9%
TRANSCRIPTS	\$25,369	\$20,000	-21.2%	\$10,509	\$14,746	40.3%
CREDIT BY EXAM	\$520	\$1,000	92.3%	\$260	\$280	7.7%
CREDIT BY ARRANG	\$107,341	\$100,000	-6.8%	\$79,677	\$36,162	-54.6%
OUTREACH SERVICES	\$64,607	\$65,000	0.6%	\$23,860	\$47,480	99.0%

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 Secretary, SSU Board of Trustees
 Date 2/15/08

	FISCAL YEAR FY 2006/2007 ACTUAL	BUDGET FY 2007/2008	PERCENTAGE DIFFERENCE	ACTUAL THROUGH December, 2006	ACTUAL THROUGH December, 2007	PERCENTAGE DIFFERENCE
CENTRAL STORES	\$5,103	\$6,500	27.4%	\$28,194	\$25,469	-9.7%
PLANETARIUM	\$2,481	\$6,000	141.8%	\$1,275	\$150	-88.2%
INTEREST	\$2,126,088	\$1,000,000	-53.0%	\$1,133,036	\$545,819	-51.8%
PRINT SHOP	\$297,339	\$275,000	-7.5%	\$143,388	\$147,737	3.0%
MISC INCOME	\$289,123	\$370,000	28.0%	\$100,019	\$139,065	39.0%
INDIRECT	\$217,916	\$240,000	10.1%	\$18,805	\$19,309	2.7%
SUB-TOTAL	\$3,352,387	\$2,293,500	-31.6%	\$1,660,003	\$1,129,002	-32.0%
TOTAL REVENUE	\$37,692,637	\$38,071,150	1.0%	\$22,355,000	\$28,012,287	25.3%
USE OF FUND BALANCE	\$0	\$3,660,425		\$0		
TOTAL REVENUE AND USE OF FUND BALANCE	\$37,692,637	\$41,731,575	10.7%			

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 Secretary, SSU Board of Trustees Date 2/15/08

	FISCAL YEAR FY 2006/2007 ACTUAL	BUDGET FY 2007/2008	PERCENTAGE DIFFERENCE	ACTUAL THROUGH December, 2006	ACTUAL THROUGH December, 2007	PERCENTAGE DIFFERENCE
EXPENSE AND TRANSFERS						
COMPENSATION						
SALARY	\$19,298,873	\$20,804,478	7.8%	\$9,251,215	\$9,794,285	5.9%
BENEFITS	\$8,410,035	\$8,895,412	5.8%	\$3,892,442	\$4,261,013	9.5%
SUB-TOTAL	\$27,708,908	\$29,699,890	7.2%	\$13,143,657	\$14,055,298	6.9%
NON COMPENSATION						
UTILITIES	\$1,365,018	\$1,400,000	2.6%	\$461,394	\$495,111	7.3%
SCHOLARSHIPS	\$1,718,968	\$1,988,405	15.7%	\$646,484	\$819,118	26.7%
TECHNOLOGY	\$248,622	\$226,000	-9.1%	\$138,390	\$135,717	-1.9%
OTHER	\$5,617,206	\$8,000,000	42.4%	\$2,833,664	\$3,049,476	7.6%
SUB-TOTAL	\$8,949,814	\$11,614,405	29.8%	\$4,079,932	\$4,499,422	10.3%
TOTAL EXPENSE	\$36,658,722	\$41,314,295	12.7%	\$17,223,589	\$18,554,720	7.7%
TRANSFERS						
FINE ARTS	\$180,000	\$187,200	4.0%	\$0	\$0	
OTHER	\$0	\$48,333		\$0	\$0	
AUX. AND AGEN	\$178,643	\$181,747	1.7%	\$14,068	\$8,296	-41.0%
SUB-TOTAL	\$358,643	\$417,280	16.3%	\$14,068	\$8,296	-41.0%
TOTAL EXPENSE AND TRANSFERS	\$37,017,365	\$41,731,575	12.7%	\$17,237,657	\$18,563,016	7.7%

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 Secretary, SSU Board of Trustees Date 2/15/08

Status of Projects through December 31, 2007

Page 1 of 1

ITEM NO.	PROJECT TITLE	PROJ. TYPE	PHASE	STATUS % COMP.	SCHEDULE NEXT ACTION	REMARKS
1.	Facilities Office Project	B	III	95%	Construction	New offices for the Facilities Department to be developed. Project adjusted to match estimate. Project to be re-bid.
2.	University Center Rehabilitation Project	A/B	II	90%	Bid Documents	Schematic design complete. Construction documents proceeding. Design committee meets weekly to keep project on task.
3.	Rhodes Center Rehabilitation	B	III	99%	Construction	Phase I contracts at Attorney General's Office for approval. Project approved by Controlling Board. Phase II construction documents submitted for permit review.
4.	Plaza Concrete Replacement	B/C/D	I	95%	Design	Architectural firm selected. Technical Fee Proposal being reviewed.
5.	Multi Purpose Sports Field	A	I	5%	Design	Short list developed; interviews will be scheduled January, 2008.
6.	Public Address System	B	I	5%	Design	New public address systems installed in all campus buildings. Consultant interviews to be scheduled January, 2008.

Capital Construction Codes

PROJECT TYPES	PROJECT PHASES
A-NEW CONSTRUCTION	I-PROGRAMMING
C-SITEWORK/CIVIL	II-DESIGN
E-INTERNALLY FUNDED CAPITAL PROJECTS	III-BID DOCUMENTS
F-CONSULTING	IV-CONSTRUCTION
	V-OCCUPANCY/ACCEPTED

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 Secretary, SSU Board of Trustees
 Date 2/15/08

BALANCE INFORMATION, SSU'S MONEY MANAGERS FY05 TO DATE

COMMONFUND

	BALANCE	CHANGE	PERCENT from prior month	Total Cumulative Return Beginning July 1, 2005
June 30, 2005	\$5,142,929.09			
July 31, 2005	\$5,226,711.17	\$83,782.08	1.6%	1.6%
Aug. 31, 2005	\$5,223,874.64	-\$2,836.53	-0.1%	1.6%
Sept. 30, 2005	\$5,220,931.44	-\$2,943.20	-0.1%	1.5%
Oct. 31, 2005	\$5,143,057.95	-\$77,873.49	-1.5%	0.0%
Nov. 30, 2005	\$5,291,251.20	\$148,193.25	2.9%	2.9%
Dec. 31, 2005	\$5,339,621.86	\$48,370.66	0.9%	3.8%
Jan. 31, 2006	\$5,457,953.43	\$118,331.57	2.2%	6.1%
Feb. 28, 2006	\$5,462,141.37	\$4,187.94	0.1%	6.2%
March 31, 2006	\$5,485,724.75	\$23,583.38	0.4%	6.7%
April 30, 2006	\$5,539,146.32	\$53,421.57	1.0%	7.7%
May 31, 2006	\$5,422,709.77	-\$116,436.55	-2.1%	5.4%
June 30, 2006	\$5,415,776.38	-\$6,933.39	-0.1%	5.3%
July 31, 2006	\$5,441,894.63	\$26,118.25	0.5%	5.8%
Aug. 31, 2006	\$5,530,042.09	\$88,147.46	1.6%	7.5%
Sept. 30, 2006	\$5,618,598.13	\$88,556.04	1.6%	9.2%
Oct. 31, 2006	\$5,743,855.16	\$125,257.03	2.2%	11.7%
Nov. 30, 2006	\$5,853,784.16	\$109,929.00	1.9%	13.8%
Dec. 31, 2006	\$5,896,614.06	\$42,829.90	0.7%	14.7%
Jan. 31, 2007	\$5,975,555.00	\$78,940.94	1.3%	16.2%
Feb. 28, 2007	\$5,935,654.90	-\$39,900.10	-0.7%	15.4%
March 31, 2007	\$5,982,336.77	\$46,681.87	0.8%	16.3%
April 30, 2007	\$6,153,999.69	\$171,662.92	2.9%	19.7%
May 31, 2007	\$6,269,651.35	\$115,651.66	1.9%	21.9%
June 30, 2007	\$6,205,948.38	-\$63,702.97	-1.0%	20.7%
July 31, 2007	\$6,144,033.92	-\$61,914.46	-1.0%	19.5%
Aug. 31, 2007	\$6,214,274.79	\$70,240.87	1.1%	20.8%
Sept. 30, 2007	\$6,431,430.35	\$217,155.56	3.5%	25.1%
Oct. 31, 2007	\$6,562,706.24	\$131,275.89	2.0%	27.6%
Nov. 30, 2007	\$6,431,100.50	-\$131,605.74	-2.0%	25.0%
Dec. 28, 2007	\$6,430,824.34	-\$276.16	0.0%	25.0%

MELLON

	BALANCE	CHANGE	PERCENT from prior month	Total Cumulative Return Beginning July 1, 2005
June 30, 2005	\$4,774,466.85			
July 31, 2005	\$4,864,560.69	\$90,093.84	1.9%	1.9%
Aug. 31, 2005	\$4,865,994.31	\$1,433.62	0.0%	1.9%
Sept. 30, 2005	\$4,898,194.90	\$32,200.59	0.7%	2.6%
Oct. 31, 2005	\$4,811,578.96	-\$86,615.94	-1.8%	0.8%
Nov. 30, 2005	\$4,917,354.04	\$105,775.08	2.2%	3.0%
Dec. 31, 2005	\$4,972,778.90	\$55,424.86	1.1%	4.2%
Jan. 31, 2006	\$5,089,814.53	\$117,035.63	2.4%	6.6%
Feb. 28, 2006	\$5,088,134.62	-\$1,679.91	0.0%	6.6%
March 31, 2006	\$5,121,849.98	\$33,715.36	0.7%	7.3%
April 30, 2006	\$5,177,951.96	\$56,101.98	1.1%	8.5%
May 31, 2006	\$5,040,469.44	-\$137,482.52	-2.7%	5.6%
June 30, 2006	\$5,046,949.11	\$6,479.67	0.1%	5.7%
July 31, 2006	\$5,074,962.15	\$28,013.04	0.6%	6.3%
Aug. 31, 2006	\$5,157,571.91	\$82,609.76	1.6%	8.0%
Sept. 30, 2006	\$5,231,681.08	\$74,109.17	1.4%	9.6%
Oct. 31, 2006	\$5,344,532.12	\$112,851.04	2.2%	11.9%
Nov. 30, 2006	\$5,457,384.95	\$112,852.83	2.1%	14.3%
Dec. 31, 2006	\$5,468,436.14	\$11,051.19	0.2%	14.5%
Jan. 31, 2007	\$5,544,995.75	\$76,559.61	1.4%	16.1%
Feb. 28, 2007	\$5,532,512.63	-\$12,483.12	-0.2%	15.9%
March 31, 2007	\$5,590,634.23	\$58,121.60	1.1%	17.1%
April 30, 2007	\$5,742,944.32	\$152,310.09	2.7%	20.3%
May 31, 2007	\$5,848,128.04	\$105,183.72	1.8%	22.5%
June 30, 2007	\$5,798,888.45	-\$49,239.59	-0.8%	21.5%
July 31, 2007	\$5,716,594.35	-\$82,294.10	-1.4%	19.7%
Aug. 31, 2007	\$5,760,243.01	\$43,648.66	0.8%	20.6%
Sept. 30, 2007	\$5,913,606.35	\$153,363.34	2.7%	23.9%
Oct. 31, 2007	\$6,032,246.72	\$118,640.37	2.0%	26.3%
Nov. 30, 2007	\$5,908,784.30	-\$123,462.42	-2.0%	23.8%
Dec. 28, 2007	\$5,868,419.18	-\$40,365.12	-0.7%	22.9%

Certified as True and Correct

Secretary, SSU Board of Trustees Date

**SHAWNEE STATE UNIVERSITY RESERVES GROWTH
UNRESTRICTED EDUCATIONAL AND GENERAL FUND**

	June 30, 2003	June 30, 2004	June 30, 2005	June 30, 2006	June 30, 2007
Unallocated Fund Balance	\$7,013,621	\$7,602,327	\$9,374,774	\$9,601,490	\$10,055,822
Department Carry Forwards	\$3,320,184	\$3,012,378	\$2,719,411	\$2,682,823	\$3,715,780
Year-End Encumbrances	\$144,111	\$123,901	\$83,993	\$95,545	\$170,789
Revenue Centers/Lab Fees	\$1,027,356	\$1,077,779	\$1,179,397	\$1,141,211	\$903,950
Unemployment Reserve	\$136,807	\$136,807	\$136,807	\$136,807	\$136,807
Workers Compensation Reserve	\$1,374,324	\$1,374,324	\$1,374,324	\$1,374,324	\$1,374,324
Self Insurance Reserve	\$805,000	\$950,000	\$650,000	\$650,000	\$0
Add'l Deductible/Property & Liab.		\$200,000	\$300,000	\$300,000	\$300,000
TOTAL	<u>\$13,821,403</u>	<u>\$14,477,516</u>	<u>\$15,818,706</u>	<u>\$15,982,200</u>	<u>\$16,657,472</u>
Increase (Decrease) From The Preceding Year	\$1,935,898	\$656,113	\$1,341,190	\$163,494	\$675,272

Certified as True and Correct

Secretary, SSU Board of Trustees

Date

[Signature] 2/15/08